

# CASE STUDY

## Y SOFT IN THE LEGAL SECTOR

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The legal sector is one of the most important and highly regarded industries around the world, and demand for services and expertise is constant. From buying a house, getting married, using a contract, writing a will, terms and conditions, mergers, acquisitions, sales, and so much more, this sector plays an important role in business, trade, and people's lives. Relieving legal staff from time-consuming administrative tasks will increase productivity and improve quality time for client care and business development.

### CHALLENGES

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As one of the most document-intensive industries, print-related costs can easily skyrocket in the legal sector. High-volume printing of sensitive documents needs to be monitored and costs reduced. The legal sector is built on client confidence and trust, making security and compliance paramount. Removing the potential for data breaches while ensuring adherence to regulations and legislation is vital. Embracing digital, productive, and environmentally friendly ways of working is a challenge to such a historied, busy, and respected industry.

## THE SOLUTION

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The YSoft SAFEQ solution for legal services tackles the demands and challenges faced by the sector. YSoft SAFEQ Enterprise Suite is perfect for helping law firms keep client documents and information secure within the print environment as data is secured in all states: print, digital or in transit. With document security at the heart of print management, authentication means documents are only released to the intended owner. Combining the capabilities of print management with advanced document capture ensures user-friendly print, copy, scan, or fax using any multifunctional device on the network. Optical character recognition (OCR) and bar code scanning take productivity one step further and help achieve digital transformation goals.

## BENEFITS

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Helping to keep documents secure, recover printing costs, and support document management, YSoft SAFEQ Enterprise Suite simplifies print management for the legal sector.

### **Compliance & security**

Authentication allows for secure printing with print jobs stored in a secure personal print queue until they are released following authentication. This ensures confidential documents are kept safe. Fact-based reports provide an audit trail on all print services activity. This shows who is printing what, where, when, and how. Password-protected PDF files provide additional security on financial or client documents and information. Additionally, documents can be restricted with security clearance levels, with print access only available to a specific band of individuals. For example, guests may be restricted to print only rather than copy or scan.

### **Cost savings**

Using fact-based reports and tracking usage provides accurate insights to make changes to reduce print costs. Our unique building block architecture reduces server needs and related costs. Setting predefined print rules can enforce savings, for example, printing in duplex, or black and white. Additionally, staff can allocate print jobs to a project code so that the firm can track and bill customers and recover costs accurately.

### **Efficiency and productivity**

Easy-to-use print management saves time for staff and IT teams users can spend less time at the printer allowing them to focus more on their workload. Advanced workflows replace manual processing and archiving documents. Documents can be distributed and named according to predefined destinations and conventions. By creating pdfs which are both searchable and editable saves time. Automatic detection of scanned documents using bar codes and OCR support digital transformation goals.

### **High availability**

When printing is a critical business process, a delay in printing can be catastrophic. High availability features such as redundancy and failover ensure that printing continues; additionally, high availability can be employed in only those offices that have a critical need.

### **Flexible & simple**

The solution is as easy for the IT team to deploy and manage as it is for the users. Supporting a range of devices, the legal sector can print from any device of their choice, wherever they are. delivery – you can print to wherever you need it.

### **Integrated with popular legal applications**

YSoft SAFEQ workflow solutions can be integrated with legal applications such as the LEAP Practice Management Platform and iManage. This integration provides even greater productivity, security, and accuracy as prints, copies, or scans can be automatically allocated, managed, or stored.

## **CONCLUSION**

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YSoft SAFEQ offers a print management and workflow solution to enable the legal sector to centralize print management, safeguard sensitive information, and dramatically reduce the cost of printing. Printing smarter with YSoft SAFEQ frees up time, allowing the legal industry to focus on what they do best.

